**VOLUNTEER APPLICATION**

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| **PRINT Last Name First Name Middle** | **Date of Application** |
| **Street Address** | **Primary Phone** |
| **City State Zip** | **Alternate Phone** |
| **Mailing Address (if different)** | **Email Address**□ Add me to your email list |
| **Emergency Contact Name** | **Emergency Contact Phone Number** |
| **Name of Current Employer or School** | **Are you at least 18 years of age?** |
| Have you ever been **EMPLOYED** by us before? □ Yes □ NoIf yes, when?  |
| Have you ever **VOLUNTEERED** with us before? □ Yes □ NoIf yes, when? |
| **Are you related to any youth served by Boys & Girls Clubs or any Boys & Girls Clubs employee**? If yes, please list:  |
| **Indicate the type of volunteer opportunity you are interested in:****□** Homework Help/Tutor **□** Mentoring **□** Special Skill **□** Special Event □ Administrative □ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **For tutors and mentors, select the area(s) you are most interested in volunteering:**

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| --- | --- | --- | --- |
| **□** Education/Career | **□** The Arts | □ Health & Life Skills  | □ Character & Leadership |
| **□** Sports/Fitness/Recreation |  |  |  |

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| Highest Degree Level Achieved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_List Major/Minor Areas of Study in College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Subject areas you feel very comfortable tutoring in: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Not so comfortable: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_List age/grade you prefer to tutor/mentor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Other information that may be useful to staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| ***Please complete dates and times you are able to volunteer:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| ***Times*** |  |  |  |  |  |

*Very limited volunteer opportunities exist after 6:00 p.m.*Total number of hours each week you are available to volunteer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Length of commitment (e.g., 3 months, 6 months, indefinitely): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **List any special skills, areas of knowledge and/or experience (including non-English languages):** |
| **List any previous volunteer experiences (include name of organization) or experience working with youth:** |
| **References**Complete information for at least 3 references. Former employers/supervisors preferred.

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| **Name** | **How do you know this person?** | **Telephone # (Required)** |
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| **Have you ever been arrested for a crime?** □ Yes □ No |
| **Where do you prefer to volunteer?**

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| □ Covington Unit919 N. Columbia St.Covington, LA 70433□ Slidell Unit705 Dewey Ave.Slidell, LA 70458□ Westbank Unit900 10th St.Gretna, LA 70533 |
| □ Administrative Office (320 N. Carrollton Ave., Ste. 102-B, New Orleans, LA 70119)□ Location with greatest need |

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| *Note: Providing the following information is strictly voluntary and confidential. It allows us to better assess our community outreach. BGCSELA does not discriminate on the basis of sex, race, color, religion, citizenship, age, disability or national origin.***Gender**: □ Female □ Male**Race/Ethnicity:** □ Asian/Pacific Islander □ Native American/Native Alaskan □ White, non-Hispanic □ Black, non-Hispanic  □ Hispanic/Latino □ Mixed-Ethnicity □ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**BACKGROUND CHECK REQUIREMENT**

**Boys & Girls Clubs of Southeast Louisiana requires all volunteers to pass a satisfactory criminal background check. The background check must cover the following:**

 **National Criminal Database Search**

 **Social Security Verification**

**DATE OF BIRTH: \_\_ \_\_ - \_\_ \_\_ - \_\_ \_\_ \_\_ \_\_ (required for background check)**

**SOCIAL SECURITY NUMBER: \_\_ \_\_ \_\_ - \_\_ \_\_ - \_\_ \_\_ \_\_ \_\_ (required for background check)**

I hereby confirm, represent and warrant that I have never been convicted of or charged with any felony offense or any violent crime, child abuse or neglect, child pornography, child abduction, kidnapping, rape or any other sexual offense, nor have I ever been ordered by a court to receive psychiatric or psychological treatment in connection therewith. I will not engage in illegal activities in connection with BGCSELA youth members (such as purchasing alcohol or tobacco products for any of them) or socialize with BGCSELA youth members outside of BGCSELA activities. I hereby give my consent for BGCSELA to conduct a criminal background check.

By signing this application, I verify the accuracy of the information herein. I understand and agree that none of the application process, BGCSELA’s policies and procedures, or my future participation in BGCSELA activities creates any obligations or rights relating to participation in any volunteer activities and that any participation in any such activities can be terminated, with or without cause and with or without prior notice, at any time, at the option of BGCSELA. If accepted as a volunteer for BGCSELA, I agree to abide by all policies and procedures applicable to BGCSELA volunteers.

**NOTE: BGCSELA does not accept court-ordered community service.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Applicant Date**

Please send the completed application to:

Attn: Joey Cirilo

Boys & Girls Clubs of Southeast Louisiana

320 N. Carrollton Ave. Ste. 102-B

New Orleans, LA 70119

The application can also be emailed to: **info@bgcsela.org**

\*Please allow a *minimum* of seven business days for processing and notification. Thank you for applying!

**NOTE: The cost of a background check is $8.00. A donation in this amount would be appreciated!!**

For office use only:

Date of fee payment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Criminal background check cleared: □ Yes □ No

Applicant placement information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_